

How To Write An Award - Worksheet

Setup - If possible have the finished tray of buttons in front of you. If writing an award that you have not done, attempt to find a tray of like buttons online or ask someone to bring theirs to your meeting. Visualize what you wish the tray to look like.

Have a current NBS Blue Book available.

Nice to have is an NBS measure and a recent years NBS Dec issue with awards.

What division are these buttons in. *See page 3 of the NBS Blue Book.*

- Div 1 - 1918 or before
- Div 11 - Uniform
- Div 111 - Modern/vintage
- Div IV - Related specialties
- Div VI- Non competitive (9X12 card but no other restrictions)
- Div V11-A Junior Juniors (6 to 12 year olds)
- Div V11-B Intermediate Juniors (13 to 17 year olds)
- Div V111- Educational exhibits
- Div IX- Age not considered

What Class do these belong under?

Listed on pages 10 through 31 and in appendix pages 32 through 75 of NBS Blue Book.

What size are the buttons on this tray? *See pages 3 and 4 of the NBS Blue Book.*

- Any size * If so how many buttons _____
- Large

- Medium
- Small
- Diminutive
- Medium-Large
- Mixed - assortment of medium and small
- Various- assortment of small, medium, and large
- Matched Pairs - See blue book page
- Realistic shapes
- Related pairs/sets

Questions to ask yourself before writing the description

- How do you want it judged? Focus of award will determine the point system. You may make suggestions according to your intent, within the confines of the class and the award description.
- Is it going to be clear to those who might want to enter?
- Is this a limited award?
Do you want to limit entrant qualification? For example, "Limited to those who have never won a ribbon in this class".
- Which do you want to be more Important when judged, material or subject?
- What material are they made of? Class number(s)
- Is the tray a variety of materials? Is the material specialized to a particular color, Decorative finish, Technique, construction, etc?
- Are they of a particular subject(s)?
- Are they specialized to a particular subject that does not have its own class number? What subject number would that subject be included in?
- Is it an Assortment - (The intent of the "0" class at the beginning of a section is to represent all button types in the section, including unlisted types.)

- ❑ Is it a summary? A summary is a "best of" representation of all material sections, all pictorial sections or all material and pictorial sections combined.
- ❑ Are labels to be required? (Every section or class that requires labels is identified in the classification listing and in the appendix of the blue book) Any award can be written to require or exclude labeling. Labeling is often to the benefit of the competitor and helpful to the judges.

- ❑ Is the award in memory of someone or otherwise assigned?
- ❑ How much award money do you want to assign to this award? Usually a 1st, 2ed, 3rd, place amounts. Only a 1st place cash award with 2ed and 3rd receiving ribbons is acceptable. Award minimum for TSBS at the time of this writing were/are \$10.00 or \$5-3-2. Larger award amounts often encourage more participation. Non Monetary awards are allowed with submitter being responsible for delivery of award to the participant.
- ❑ Who is submitting this award? Individual members, Board members, or Clubs can submit awards.
- ❑ The Award Submission forms for TSBS can be picked up at the show, requested from the Awards chair, and found on the website. Deadline for submission of awards, payment, and dedication is January 31 of each year.

Putting it all together.

Write the award in the following format.

Cl. _____ , (size)_____.

(description)_____

(Person or club submitting)_____ . (Award amount)

Example: Material or Subject Award written two ways.

Cl. 17-5, Various. Elephants in Assorted Materials

Judges would first be looking for and giving the most points for a variety of elephants, activities, multiples, etc.

Cl. 1-0 through 15-5, Various. Assorted Materials Specialized to Elephants.

Judges would first be looking for and giving the most points for each different material.

Example of assortment and example of summary.

Cl.11-0, Sml. Shell assorted. Label and mount in class order.

Cl. 26-7, Med-Lrg Complete summary

(See section 26 on page 28 in the blue book)

Example: Difficult to judge or difficult to achieve award examples:

Cl. 1-0 through 15-5, 25 Any size. Assorted materials specialized to Iris.

No points given for OME's, DF, or different types of Irises.
(What are they going to judge once you have 25 materials?)

Cl. 19-2.2, 25 Any size. Irises. No points given for materials.
(Are you going to be able to name 25 different species of Irisus or 25 different colors?)

Cl. 23-11, 20 Any size. Studio buttons assorted specialized to 20 different studio artist. No labels required.
(How are the judges supposed to know there are 20 different ones if they are not labeled?)

Example - Unclear awards or awards written to match a particular tray.

Cl. 7-1, Various, Clear and Colored Glass specialized to back types. Must have 4 rosette shanks, 6 sew-thru, 8 swirlback, and 7 free choice. Try for a variety of colors and construction types. No blue buttons allowed.